



Additional Passport Pages

Required Documents List:

1-Your current passport:

Additional pages can be added to a passport up to three times. However, acceptance of the additional pages request is at the Passport Adjudicator's discretion. The Passport Adjudicator may reject the additional pages request in favor of a passport renewal.

2-Form DS-4085, (Application for Additional Passport Pages):

This form must be completed online at <https://pptform.state.gov/PassportWizardMain.aspx> (**Add Visa Pages to Your Passport**). The application must be completed, printed out, signed and included in your package to eVisa Center. An original signature, preferably in blue ink, is required; no faxes, scans or copies will be accepted.

[Click her](#) to print instructions on how to complete your online application.

If completing [Form DS-4085](#) by hand, do so legibly and in black ink. Make sure that all of the entered information is complete and correct. Illegible applications may delay application processing times. Give close attention to the above steps.

3-Letter of Authorization:

[Letter of Authorization](#), completed and signed: The Letter of Authorization allows eVisa Center to represent you to all agencies involved in issuing your passport. The signature on the Letter of Authorization must be original, no faxes, scans or copies will be accepted. **Please print two copies.**

4-Proof of Departure:

Submit a copy of your flight itinerary, airline tickets, or a letter from your company (on company letterhead) stating that additional visa pages are required for business travel. This letter must be signed by a representative of the company other than the applicant and show the applicant's departure date(s) and destination(s). Proof of departure is required to process the request in 7 business days or less. It is preferred, but not required, to process the passport in 10 or more business days.

5-Service Order Form:

[Download service order form](#) to completely fill-out, print out, and sign the Service Order Form.

Ship Documents to eVisa Center:

Please ship your documents via FedEx Priority Overnight or any other next day service. All package received after 8:30 AM will be processed next day.

To have your package processed same day you must ship it via FedEx First Overnight.

Your package should include items 1-5

eVisa Center

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