



U.S. Passport Card

Required Documents list:

1-Your current valid U.S. passport book.

Passport Form DS-82, (**Application for Passport by Mail**) this must be completed online at <https://pptform.state.gov/PassportWizardMain.aspx> (**Apply for a Passport Card**). The application must be completed, printed out, signed and included in your package to eVisa Center. An original signature, preferably in blue ink, is required; no faxes, scans or copies will be accepted. [Click her](#) to print instructions on how to complete your online application.

2- Two passport-style color photographs, taken within the last six months. The photos must be identical and printed on high-quality photo paper, and must have a white or off-white background. The photos must measure 2”x2” and meet the head size criteria specified at http://travel.state.gov/passport/guide/faq/faq_881.html . No uniforms, sunglasses or hats are allowed, except for headgear worn daily for religious reasons. A signed letter from the applicant must be included explaining that the item is worn daily for religious reasons.

3- Letter of Authorization:

Letter of Authorization, completed and signed. The Letter of Authorization allows eVisa Center to represent you to all agencies involved in issuing your passport. The signature on the Letter of Authorization must be original, no faxes, scans or copies will be accepted. **Please print two copies.**

4- Proof of name change, if applicable:

If your name has legally changed since your last passport was issued, provide the state-issued Original Document or Certified Copy showing the name change (i.e. Marriage Certificate, Divorce Decree, or Court Order). You must also submit a photocopy of your Driver’s License issued in your new name.

5- Service Order Form:

Download service order form to completely fill-out, print out, and sign the Service Order Form.

Please Note:

These instructions are intended for travelers who currently hold a valid U.S. passport book. If your passport is expired, has been lost or mutilated, or if you have never been issued a U.S. passport, please contact eVisa Center for further instructions specific to your case. **Passport Cards are valid for land or sea travel to Canada, Mexico, Bermuda and the Caribbean only.** They may not be used for international air travel to any nation. Your passport card will be valid for 10 years (5 years for minors under age 16).

eVisa Center

2323 S. Voss Rd.

Suite 203 C

Houston, TX 77057

713.266.7878